



BRING YOUR OWN DEVICE (BYOD)

POLICY FOR BYOD PROGRAMME PARENT, STUDENT AGREEMENT

Introduction:

This policy applies exclusively to students of Year 7 to 10 from 18th September, 2016.

Al Salam Private School is committed to aiding students and staff in creating a 21st century learning environment. We are piloting a new policy which will aid in this goal. Students and staff will now be able to access our wireless network with their personal devices (tablet) during the school day. With classroom teacher approval, students may use their own devices to access the internet and collaborate with other students. Many schools around the globe are implementing "Bring Your Own Device" policies for their students and staff. By allowing students to bring their devices into school and use them during class, we hope to encourage the use of technology to create richer learning experiences.

Responsible User Guidelines

Purpose:

Al Salam Private School believes that equitable access to technology will aid our students in becoming:

- Information producers rather than information consumers.
- Self-directed learners and collaborative team players.

We use instructional technology as one way of enhancing our mission to teach the skills, knowledge and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity and critical thinking in a variety of ways throughout the school day. In an effort to increase access to those 21st Century skills, Al Salam Private School will allow personal devices on our guest network for students who follow the responsibilities stated in the Acceptable Use Policy and the attached guidelines regarding B.Y.O.D. An important component of B.Y.O.D will be education about appropriate online behaviours. We will review cyber-safety rules with students frequently throughout the course of the school year and will offer reminders and reinforcement about safe online behaviours. In addition to the rules outlined in these guidelines, students will be expected to comply with all class and school rules while using personal devices.



Device Types:

For the purpose of this program, the word "device" refers to iPads, tablets etc which is pre-loaded with educational software.

Guidelines:

- Students and parents/guardians participating in B.Y.O.D. must adhere to the Student Code of Conduct, Acceptable Use Policy and all School Policies, particularly Internet Acceptable Use. Use of smartphones, phablets, laptops, PS 3 is prohibited
- Any device with the SIM card will not be allowed.
- Students **may not** use devices to record, transfer/share, or post photographic images or video of any person or persons in school during school hours or during school activities, unless otherwise allowed by a teacher.
- Approved devices must be in silent mode while on school campus, unless otherwise allowed by a teacher. Headphones may be used with teacher permission.
- Unauthorized access into any system without prior permission will not be allowed.
- Devices may not be used to cheat on assignments, quizzes, or tests or for non-educational purposes
- Devices may only be used to access resources on websites which are relevant to the classroom curriculum.
- Devices are not permitted to be used in/out of the class without the approval of the concerned teacher. Playing online/offline games during lessons or out of class is not permitted.

Students and Parents/Guardians acknowledge that:

- The school's network filters will be applied to a device's connection to the internet. Any attempt to bypass the network filters is prohibited.

Students are prohibited from:

- Processing or accessing information on school property related to hacking, altering or bypassing network security policies.
- Downloading torrent or any similar website.
- Downloading anonymous proxy softwares/apps.
- Printing from personal devices will not be possible at school.
- Personal devices must be charged prior to school and run on battery power while at school. Charging of devices will not be permitted at Al Salam.



If any misuse or abuse of the technology or network access is discovered, Al Salam Private School will have the authority to confiscate any device

Students and parents should be aware that devices confiscated for the first time will be kept in school for three days. If the behaviour continues despite this, parents will be called to school.

Lost, Stolen, or Damaged Devices:

Each user is responsible for his/her own device and should use it responsibly and appropriately. Al Salam Private School takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices.

Usage Charges:

Al Salam Private School is not responsible for any possible device/application charges to your account that might be incurred during approved school-related use.

Network Considerations:

Users should strive to maintain appropriate bandwidth for school-related work and communication. All users will use the Al Salam wireless network to access the internet. Al Salam does not guarantee connectivity or the quality of the connection with personal devices. Al Salam IT department is not responsible for maintaining or troubleshooting student tech devices.

During the course of the school year, additional rules regarding the use of personal devices may be added.